



AHMED TALAAT JABBAR

CONTACT

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Addresses
Iraq – Arbil

Professional speaker in

Kurdish (reading, writing, and speaking)

Arabic (reading, writing, and speaking)

English (reading, writing, and speaking)

Turkish (reading, writing, and speaking)

EDUCATION

Bachelor degree in Business Administration

2011 – 2012

International British Royal university

2012 - 2015

Tishik International University

Master Degree in Business Management

2016 – 2017

Bahceshir University, Istanbul Branch

2018 – 2021

Lebanese French University

Certificate of Graduation

5/2021-11/2021

Center of Pedagogical training and Academic Development

Certificate by the Ministry of High Education and Scientific Research Iraq-Arbil

28/Mar/2022

Successfully obtain Scientific Name By Ministry

RESEARCH

Bachelor's degree: "**Motivation and organization loyalty**".

Master's degree: "**The Relationship between Job Satisfaction and Job Performance: Empirical Evidence from Private Universities in North Iraq Region**".

PUBLICATION

Lebanese French University: QALAAI ZANIST JOURNAL "**Analytical Study on Work Satisfaction of the University Faculty Members in North Iraq Region**"

WORK EXPERIENCE

Lecturer at Lebanese French University

2022 Still

- Academic courses
- Teaching English for Business department
- Teaching English for Healthcare department
- Teaching Manage Healthcare Workforce
- Publishing book (Tourism economics and financial analysis is sustainable)

Director of board of trustees at Lebanese French University

April/2018 – still

Proactively participated in meetings and helped create new practices.

Answered calls, responded to emails, and spoke with consultancy and agent face-to-face.

- Meeting with agent for interviewing with academic professor, doctors and master. Scheduling all time meeting for 21 academic teachers across border.
- Arranging meeting for other company out of university for business.
- Transforming information documentation into databases.

Trained, coached, and supervised new staff members.

Accurately handled large amounts of money on official papers

- Participating to assist account office
- academic salaries, part time and full time: scheduling all academic years for four college
- employee salaries
- expenses salaries including journal.

Pitched ideas on how to improve performance and efficiency.

Helped management to identify workflow issues and find solutions.

Consistently met my short and long-term targets. For example, master degree

Handled customer complaints with empathy and composure.

Developing marketing and promotional plans and strategies

- advertisement
- discount

Receiving and resolving student' complaints and escalating to the director of president office whenever necessary to maintain basic rules.

Working with the student director office for developing teams and meet student needs.

Developing business proposals and making presentations to the board of trustees for approval and implementation.

Participating in workshops and seminar.

Supervisor at K-Star Factory for tissue

Jan/2015 - July/2016

Working on the production line.

Ensuring the maximum quality of output from factory processes.

Helping to improve output by assisting in a monitoring program that has reduced machinery failure.

Supervisor on safety and Leading cleanup of the work area, equipment, and machinery.

Monitored assembly line operations.

Checked machinery frequently to prevent failures and production line downtime.

Supervised, motivated, and trained team members to successfully perform their task requirements.

Performed different responsibilities, including decision making, evaluating staffing needs, recommendations for training and hiring, and performance reviews.

Prepared reports and required paperwork and kept proper records of all documents.

Ensuring and manage the inventory for raw material to prevent lost time.

- Ensuring and manage the import product raw material from Turkey
- Ensuring and manage the import product raw material from Iran

Employee at Shahin Company for cargo and transportation

Mar/2011-Aug/2013

Communicating with suppliers and logistics firms to ensure on-time delivery.

Producing weekly reports on warehousing capacity.

Worked tirelessly to ensure special orders, and fragile deliveries were fulfilled safely and securely.

Consulted regularly with clients to ensure that the best levels of service and delivery standards were being maintained.

Manage and coordinate all product and goods across border are being loaded in time.

Ensure and updated reports about trucks and location.

Developing and care customer relationships.

Director and supervisor at Shahin Company, Istanbul

Sep/2016

Supervised the logistic process of transport to outbound.

Ensured that goods were delivered to and from suppliers, warehouses, distribution centers, retail outlets, on time and at the lowest possible cost.

CERTIFICATE OF TRAINING

- Participate successfully in learning 6 days training course French language (department of French language at Lebanese French University) 2021-2022
- Participate successfully in learning 8 days training course Arabic language (department of Arabic language at Lebanese French University) 2021-2022
- Participate successfully in learning 10 days training course reading Tajweed Al-quarn (department of Arabic language at Lebanese French University) 2021-2022
- Participate successfully in learning 6 days training course French language (department of French language at Lebanese French University) 2019-2020
- Certification of participating of National Workshop entitle (The Second bologna process workshop program learning outcomes) Lebanese French University) 2022
- Certification of participating of National Workshop entitle (The First Bologna process workshop) Lebanese French University 2022
- Certification of participating of National Workshop entitle (Global Sustainable Development Goals: The Future of the world) Lebanese French university 2022

APPRECIATION LETTER

Appreciation letter from dean of education and language college 2021-2022.

Appreciation letter from president of Lebanese French University 2021-2022.

Appreciation letter from president office for participating in all activities and assists in job duties. 2018-2019

Appreciation letter from president of Lebanese French for attending (Kurdistan and the way to change).

Appreciation letter from president of Lebanese French University for providing book to university library.

REFERENCE

company owner number Muhammed Al Musa: 00963944205034

company owner number Awni Seliman: 009647504635439

chairmen member of cihan group and owner of Lebanese French university:
009647504451851