



Ministry of Higher Education and Scientific Research  
Lebanese French University – Erbil  
College of Administration and Economics  
Department of Legal Administration



# Local Management

**Third Stage – Second Semester**

**Asst. Lect. Ronyaz Hayyas**

**Academic Year: 2023-2024**

**Course Book**



S. No.	Information	Details
1.	Course Name	Local Management
2.	Course Code	BA02LM
3.	Lecturer In-charge	Ronyaz Hayyas Mahmood
4.	College/Department	Administration and Economics/Business Administration
5.	Contact Information	<a href="mailto:ronyaz.hayyas@lfu.edu.krd">ronyaz.hayyas@lfu.edu.krd</a>
6.	Time (in hours) per Week	2 Hours
7.	Office Hours	
8.	Teacher's Academic Profile	<a href="https://lfu.edu.krd/personnel/ronyaz-hayyas-mahmood/">https://lfu.edu.krd/personnel/ronyaz-hayyas-mahmood/</a>
9.	Academic Title	Assistant Lecturer
10.	Keywords	Local Management, Personnel Management, Operations Management, Local Management.
11.	<p><b>Course Overview:</b> This subject pertains to Local Management, which encompasses the fundamental principles that employees and managers must adhere to effectively direct employees toward a shared objective. Local Management, particularly in Health Management, is a relatively recent concept in the corporate world. Its definition might vary depending on the individual user. We must gain a comprehensive understanding of the concept of Local Management. The methodologies presented in this course will enable students to acquire a comprehensive understanding of the principles and tasks of Local Management. It additionally explores other subjects. The text ends with a section discussing the practical uses of Local Health.</p>	

12.	<p><b>Aims &amp; Objective:</b>            The main goals of the module are to introduce the student to the basic ideas of local management and provide examples of how they are used in real-world situations. The following remark captures the essence of the goal of training local management:</p>
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	<ol style="list-style-type: none"> <li>1. Being aware of the importance of local management and comprehending its concept.</li> <li>2. Examine the basic ideas that underpin local management concepts.</li> <li>3. Being aware of the elements of local management.</li> <li>5. Providing the student with the essential tools and foundational knowledge of local systems.</li> <li>6. Identified the traits of local management.</li> </ol>
13.	<b>Course Requirement: Core Course</b>
14.	<b>Teaching and Learning Method:</b> The program will be delivered to the students by utilizing modern technology, case studies, reading materials, flipped classrooms, videos, and case analyses. The task will be accomplished with a pedagogical approach that prioritizes the needs and interests of the students. The strategies to be employed to prioritize student learning outcomes.
15.	<b>Assessment Scheme:</b> <ul style="list-style-type: none"> <li>▪ 25 % Mid-term Examination</li> <li>▪ 15 % Assignments and Quizzes</li> <li>▪ 60 % Final Examination</li> </ul>
16.	<b>Students Learning Outcome:</b> At the end of the course, students should: <ol style="list-style-type: none"> <li>1. What is the definition of Local Management and what is its significance?</li> <li>2. Understand the distinctions between Local and International Management.</li> <li>3. What are the components of Local Management?</li> <li>4. Comprehend the underlying reasoning behind essential management principles.</li> <li>5. Define the requisite modifications and conversions needed to effectively execute integrated Government Management.</li> </ol>
17.	<b>Course Reading List and References</b> 1. .
18.	<b>Course Content</b>



**Course Content**

S. No.	Lecture Week	No. of Hours	Topics
1.	Week 1	2	<b>Chapter One; - Introduction to Local Management</b> . Definition of Local Management, A Company should care about Local Management, Local vs. international Management.
2.	Week 2	2	Importance in Organizational Structure, Scope and Responsibilities
3.	Week 3	2	<b>Chapter Two: -Components of Local Management</b> <b>Personnel Management:</b> Recruitment and Selection, Training and Development, Performance Evaluation)
4.	Week 4	2	Operations Management: (Day-to-day Activities, Workflow Coordination, Task Delegation)
5.	Week 5	2	Resource Management: (Budgeting and Financial Control, Inventory and Asset Management, Facilities Maintenance)
6.	Week 6	2	Local Marketing, Budgeting and Finance Discussion
7.	Week 7	2	<b>Chapter Three: Leadership and Decision-Making in Local Management.</b> Leadership in Local Management.
8.	Week 8	2	Decision-Making in Local Management.
9.	Week 9	2	(Policy Implementation, Problem Resolution, Adherence to Organizational Goals)
10.	Week 10	2	<b>Chapter Four: - Challenges in Local Management</b> Communication Barriers
11.	Week 11	2	Balancing Local and Organizational Interests, Adaptation to Local Context
12.	Week 12	2	<b>Chapter Five: Collaboration with Higher Management</b> Reporting Structures, Alignment with Organizational Strategy, Feedback, and Communication Channels
13.	Week 13	2	<b>Chapter Six:- Local Government Management</b>
14.	Week 14	2	Local Government Finance and Fiscal Management
15.	Week 15		<b>Final Examination</b>



19.	<b>Examinations:</b> <ul style="list-style-type: none"><li>▪ Define the terms of Local Management.</li><li>▪ List the components of Local Management.</li><li>▪ Solve the problems</li><li>▪ Case studies</li></ul>
20.	<b>Course Policy:</b> <ul style="list-style-type: none"><li>▪ There will be many activities going on throughout the course period in order to ensure and guarantee the learning outcomes. Therefore, students are expected to pay full attention and participate in all classroom activities in order to maximize their learning and understanding.</li></ul>
21.	<b>Note:</b> <ul style="list-style-type: none"><li>▪ Seek help from the lecturer or your classmates whenever you need to.</li><li>▪ Time spent in learning is never wasted, however, make sure that you make it enjoyable.</li><li>▪ Keep a personal notebook to write down your notes in the lectures. Don't rely on your friend's notes as each one of you is different and has different learning approaches.</li></ul>